



Tips for Getting the Most Value Out of the ITS Customer Portal

You can use the portal to your advantage by utilizing the reports outlined below.

Home Page

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SHARON WOODS
(Sharon Woods)

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- Project/Account Code Management

:: Reports

- Customizable Reports
- Saved Reports
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Welcome SHARON WOODS

loyal customer since 05/01/1990



Want to **save time** paying your bill?
Sign-up for **Automated Payments!**

Account status as of **Wednesday, October 05, 2011**

Account Number: 2000001
Last Bill Date: Monday, October 10, 2011 [view bill](#)
Balance: 4011.54
Last Payment: 3910.75 made on Tuesday, September 20, 2011
Next Payment Due: Tuesday, November 01, 2011
Address: ITS
4100 Guardian St.
Suite: 110
Simi Valley, CA 93063

(800) 5207030, Active, Toll Free Service, Points to ITS Fax
(800) 8764487, Active, Toll Free Service, Main ITS Toll Free

Click here to view your Customizable, Saved, and Unbilled Long Distance Reports

Customer Reports

Once you have clicked on Customizable Reports, it will look like this. From here you may navigate to any report you would like.

ITS
Integrated
Telemangement
Services, Inc.

ITS - Integrated Telemangement Services, Inc.
Customer Portal

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(dframe)

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[How to Read Your Bill](#)
[Plan Comparison](#)

REPORTS: SELECT REPORT

INVOICE Reports:

- Call Summary By Service Type
 - Call Report On Service Type
- Long Distance
 - Billed Long Distance Calls
 - Summary of Long Distance Calls by Project/Account
 - Summary of Long Distance Calls by Telephone
- Long Duration and Cost
 - Long Duration Calls
- Most Frequent Calls
 - Frequently Dialed Domestic Area Codes
 - Frequently Dialed Numbers
- Toll Free Service
 - Most Frequent Callers to Toll Free Service

To access any report, click on any of the links here

Summary or Long Distance Calls by Telephone



ITS - Integrated Telemanagement Services, Inc.
Customer Portal

[ITS | OmniTalk](#)
[Click here for instructions on how to register for this site](#)

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REPORTS: SELECT PARAMETERS


[Report List](#)

Select Parameters for: Summary of Long Distance Calls by Telephone

Invoice:	<input type="text"/>	Select an invoice OR a date range
Telephone:	<input type="text"/>	
Call Time:	Run for a specific date range:	
	October <input type="text"/> 01 <input type="text"/> 2008 <input type="text"/>	<input type="button" value="This Month"/> <input type="button" value="Last Month"/> <input type="button" value="Clear"/>
Output Type:	Or, for a specific time period:	
	<input type="text"/> starting <input type="text"/> for <input type="text"/>	



Call Report on Service Type – allows you to manage the types of calls being made by phone number or date range.

Select Parameters for: Call Report On Service Type

Invoice:	Invoice Number 234834 - 11/10/2008
Telephone:	
Call Time:	Run for a specific date range: October 01 2008 This Month Last Month Clear October 31 2008 Or, for a specific time period: starting for
Service Type:	INTERNATIONAL  Select the service type from the drop down menu
Output Type:	Standard HTML
<input type="button" value="Run Report"/>	

Long Duration Calls- allows you to specify the length of the calls that you want to monitor.

Select Parameters for: Long Duration Calls

Invoice:	
Telephone:	
Call Time:	Run for a specific date range: This Month Last Month Clear Or, for a specific time period: starting for
Duration Greater Than:	 You can find your long duration calls by cost and/or duration here
Cost Greater Than:	
Output Type:	Standard HTML
<input type="button" value="Run Report"/>	

Frequently Dialed Domestic Area Codes- as the name implies, this report allows you to review area codes that are frequently dialed.

Select Parameters for: Frequently Dialed Domestic Area Codes	
Invoice:	<input type="text"/>
Telephone:	<input type="text"/>
Call Time:	Run for a specific date range: October <input type="text"/> 01 <input type="text"/> 2008 <input type="text"/> <input type="text"/> This Month <input type="text"/> Last Month <input type="text"/> Clear
	Or, for a specific time period: <input type="text"/> starting <input type="text"/> for <input type="text"/>
Maximum Area Codes to Show:	<input type="text"/>
Output Type:	Standard HTML <input type="text"/>
<input type="button" value="Run Report"/>	

Frequently Dialed Numbers- provides a list of the most frequently dialed numbers either by phone number or date range.

Select Parameters for: Frequently Dialed Numbers	
Invoice:	<input type="text"/>
Telephone:	<input type="text"/>
Call Time:	Run for a specific date range: October <input type="text"/> 01 <input type="text"/> 2008 <input type="text"/> <input type="text"/> This Month <input type="text"/> Last Month <input type="text"/> Clear
	Or, for a specific time period: <input type="text"/> starting <input type="text"/> for <input type="text"/>
Maximum Dialed Numbers to Show:	<input type="text"/>
Output Type:	Standard HTML <input type="text"/>
<input type="button" value="Run Report"/>	

Most Frequent Callers to Toll Free Service

Select Parameters for: Most Frequent Callers to Toll Free Service

Invoice:	<input type="text"/>
Telephone:	<input type="text"/>
Call Time:	Run for a specific date range: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="button" value="This Month"/> <input type="button" value="Last Month"/> <input type="button" value="Clear"/>
	Or, for a specific time period: <input type="text"/> starting <input type="text"/> for <input type="text"/>
Number of Callers to Show:	<input type="text"/>
Output Type:	Standard HTML <input type="button" value="Run Report"/>

You can choose a Standard HTML, CVS Text File, or Raw Data to view your bill in

Billed Long Distance Calls

Select Parameters for: Billed Long Distance Calls

Invoice:	<input type="text"/>
Call Time:	Run for a specific date range: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="button" value="This Month"/> <input type="button" value="Last Month"/> <input type="button" value="Clear"/>
	Or, for a specific time period: <input type="text"/> starting <input type="text"/> for <input type="text"/>
Group By:	<input type="text"/>
Output Type:	Standard HTML <input type="button" value="Run Report"/>

Choose to group report by Project Code, Originatin Number, Dialed Number, Called Number or Call Type