

**Kennedy Baptist College Parents and Friends Association
General Committee Meeting
6:30pm Staff Lounge
MINUTES of 9 May 2018**

Present: Gail Pillai, Mark Ashby, Vanya Tierney-Sanchez, Deborah Warwick, Marie Spiers, Sharon Doubell, Michelle Marshall, Mark Mitchell, Simone Fedorczuk, Lorinda Gregory, Marius Gregory, Kym Cooper; Wendall Pether, Penny Williams, Helen Becker.

Apologies:

AGENDA ITEM	DISCUSSION	ACTION	WHEN	BY WHOM
President's Welcome	Deborah Warwick welcomed all the parents and friends to the General Committee Meeting			Deb Warwick
Opening Prayer	Mark Ashby opened meeting with prayer.			
Conflict of Interest	Deborah Warwick had a concern about her new casual position at the Beedawong Café. Mark Ashby said they discussed this and that it is not a conflict of interest.			Deb Warwick/Mark Ashby
Previous Minutes	Motion to accept the minutes of previous meeting dated 6 February 2018.	Endorsed: Marie Spiers Seconded: Michelle Marshall		

ACTIONS OUTSTANDING

Bunnings Sausage Sizzle	<p>Date for the first Sausage Sizzle at Bunnings is: 19May 2018 at O'Connor Bunnings. Sharon commented that 1 P & F Committee member to volunteer for each session and a College Councillor.</p> <p>Sessions are in 3 Hour Increments: 7:30am 10:30am P & F Volunteer – Marius Gregory 10:30am 1:30pm Volunteer Required 1:30pm 4:00pm P & F Volunteer – Marie Spiers</p> <p>Sharon advised Mark that the storage space required for the Sausage Sizzle items are only a m³. Mark confirmed that he has an allocated space available.</p> <p>October Sausage Sizzle date to be confirmed, Sharon and or Shioban who volunteered to take over the Sausage Sizzle' s to contact Cockburn Bunnings for dates.</p>	Shout out for volunteer on Facebook	19 May 2018	<p>Marie Spiers</p> <p>Sharon and Mark Ashby</p> <p>Sharon/ Shioban</p>
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AGENDA ITEM	DISCUSSION	ACTION	WHEN	BY WHOM
Year 7, 8 & 9 Parent Evening 2018	Social Event at the Windsor Hotel went well with 25 people attending. Deborah Warwick commented that in future parents should be informed of what the cost includes. Deb also advised that we should only invite a single year groups not a combination of 3-year groups.			
Commerative Bricks	Bricks have been delivered and confirmation that they have been laid during the school holidays			Mark Ashby
P & F Newsletters	Deborah Warwick reported that half of people who receive the newsletter opens and or reads it. Deb used an activity tracker tool that provides her with statistics on the amount of opens and clicks. Around 800 + people are now newsletter subscribers. There has been no unsubscribes as yet.			
Facebook Page	Lorinda Gregory reported that there are currently 575 Facebook subscribers to the P & F page. Most people find the page engaging. There are almost no requests to join the Facebook group coming through the general e-mail account. Both Marie Spiers and Lorinda Gregory monitor activities and request and remove irrelevant posts.			

STANDING AGENDA ITEMS

Reports:				
Principal's Report	<p>Mark Ashby reported that first term of 2018 was probably the best start to the year he has experienced here at Kennedy Baptist College.</p> <p>All college camps went well, and the Year 10 counselling evening for year 11 course preparation was a success.</p> <p>There was only one staffing change for Term 2.</p> <p>Mark reported there is currently a wait list of 40 families for enrolment at the College for 2019. There are also 120 students enrolled for 2020 which is a positive outcome for student enrolment.</p> <p>Final approval for tender has been given for the next building project which will include Food & Textiles and Megatronics.</p> <p>Kennedy Baptist College has supported Transform Cambodia Programme by sponsoring 60 students so far. Our goal is to have 100 students sponsored by the end of the year. Some students will visit the Cambodia Centre at the end of this term. The official opening will be end of June early July. Date to be confirmed.</p>			

AGENDA ITEM	DISCUSSION	ACTION	WHEN	BY WHOM
	<p>The recent Easter Services was met with mixed responses about the Transform Cambodia presentation. However it was also mentioned although some parents felt that it was trying to sell sponsorship, the impact that it had on students was really good and made them think about choices and the opportunity for them to sponsor a child.</p> <p>Mark commented that fundraising for the Transform Cambodia mission will be done through the college on occasion. These funds will go towards the 100-student goal.</p> <p>Upcoming Mother's Day morning tea had a 100 people interested to attend. Positive outcome. Helen B proposed that the P & F donate an entertainment book as a gift for the event. The book will be available in hard copy or digital. Proposal was accepted by committee members present.</p>		11 May 2018	Helen Becker
Treasurer's Report	Gail presented the Treasurers Report. New signatories will be in place by the next P & F General Meeting.			Gail Pillai

NEW BUSINESS

Girl Uniforms	<p>Mark Ashby noted that the college has reviewed the introduction of tailored winter pants and summer shorts for girls. A motion was put forward to introduce this into the girls' uniforms as an option. The P & F endorsed this motion and thought it was a progressive move by the college but also a good option. The winter pants and shorts will be available in the near future.</p> <p>Marie Spiers asked whether the college can look at introducing a smaller string bag backpack for sport instead of the normal sport bag. Mark Ashby replied that he will look into this and report at the next General meeting.</p>		24 July 2018	Mark Ashby
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OTHER BUSINESS

P & F Dates	Marie Spiers commented that the P & F General Meeting dates and times on the Kennedy website is not correct and should follow The P & F's corrected dates. Lorinda G to follow up with Linda Ang.			Lorinda Gregory
Open Day	<p>Open Day 2018: Confirmed Sat 25th August 2018</p> <p>Open Day Committee Meeting: Week 5 Term 2 - 30 May @ 5pm in the Administrative Boardroom.</p> <p>Marie Spiers to do a shout out to P & F members for this and to request for volunteers and stall holders.</p>		20 May 2018	Marie Spiers
	Jamming with the P & F: Date confirmed at Saturday 28 th July 2018. Vanya agreed to co-ordinate this event again this year. It was agreed that advertising for the ingredients to begin before school holidays. More discussions will be held at the first Open Day Committee Meeting.			Vanya

Meeting closed: 7:50pm

Next P&F General Committee Meeting: Tuesday 24 July 2018 (Week 2)