



Fees and Charges Policy

St Mary MacKillop College

CHOOSE LIFE WITH COURAGE

The College's aim of providing the highest possible standards in education, equipment, facilities and care for students and families with the lowest possible fee structure relies heavily on the prompt payment of fees. Your support in reducing the administrative time and costs in pursuing outstanding fees is greatly appreciated. Visit www.mackillop.wa.edu.au for a copy of the College's 'School Fees Setting & Collection Policy'

Payment of fees

In 2017 your annual account will be issued one week prior to the beginning of first term. The account will itemise the total cost for the whole year, and will assist you to budget for the year. EFTPOS and Credit Card facilities are available at the College for the payment of College accounts. B-Pay is also available for payments \$100 and over. B-Pay details are printed on your Family Statements.

The following methods of payment are available:

A. Upfront Payment

For those families that pay their full fees upfront by **Monday 6 March 2017**, your name will go into a draw to win a reduction in your fees. Winners will be notified by the College.

B. Three Equal Instalments

1st payment due by Monday 6 March 2017
2nd payment due by Monday 5 June 2017
3rd payment due by Monday 4 September 2017

An account will be sent out prior to these dates to remind you of payment.

C. Periodic Payments (BPAY or Credit Card)

To enable you to include your fee payments into the regular household budget, you can pay your school fees off by periodic payments as either:

20 Fortnightly Payments beginning **27 February 2017** and ending on **20 November 2017**

OR

10 Monthly Payments due on the *first of each month* from **March - December 2017**

No reminders will be sent out for periodic payments.

D. Direct Debit through CDF

The Catholic Development Fund also provides the options of periodical payment from a CDF savings account, OR Direct Debit from your nominated bank account. Please contact the College for a Direct Debit form to be sent out to you.

PLEASE NOTE: The College's fee structure and tight budget relies heavily on payment of school fees promptly. This minimises the administration time and costs involved in following up outstanding fees.

Notice of withdrawal

Parents are required to give **ten weeks written notice in term time** if their children are enrolled at St Mary MacKillop College and will not be attending or returning to the College. Failure to give such notice will result in a **charge of one term's fees in lieu of notice**. Subject selection forms filled in and signed by parents in Year 11 and 12 for the forthcoming year will deem that the student will be returning the following year.

Difficulties with fee payment

The College will assist all families having difficulties with fee payment. Where parents encounter economic hardship in meeting the level of fees set, they should notify the Bursar to discuss arrangements. The College will always be sympathetic to genuine cases in need. All parents, however, are expected to show maximum support for the College relative to their individual situations, and will have also applied for the other assistance schemes detailed below.

Fee Remissions

A remission is a partial release from payment of fees calculable on the family's individual circumstances. All remissions are granted for 12 months only and are reviewed annually. Any family in need is encouraged to apply initially to the Bursar for a fee remission and must provide all required information in respect to income and expenditure, assets and liability via the College application process. It is worth noting that applications are dealt with through the College Board by case number not family name, and therefore protect the family's privacy and confidentiality.

Other assistance with fees

Notification of the application process for the following schemes will be published in the College Newsletter early in the year. All families eligible for these schemes are encouraged to apply.

Secondary Assistance Scheme (Yr7-12 only)

To be eligible for the Department of Education's Secondary Assistance Scheme, families will need to hold one of the following cards:

- **Health Care Card** (*family card - not student card*)
- **Pensioner Concession Card**
- **Veterans Affairs Card**

In 2017, \$115 will be paid directly to the family to assist with the purchase of uniforms and books, and \$235 will come directly off the family fee account.

Catholic Education Assistance (K-Yr12)

The Catholic Education System can further assist holders of a *means tested Health Care Card (family card)* or **Pensioner Concession Card**. The maximum level of Tuition fees charged to eligible families will be set at \$230.00 per student (K-Yr6) and \$1,400.00 per student (Yrs 7-12) for 2017. Sibling discounts apply to the Tuition fees charged to subsequent students.



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Details of the fees charged by the College are listed below. Fees are subject to change each year according to Catholic Education Office policy.

Annual fees and charges 2017

Visit www.mackillop.wa.edu.au for a copy of the College's 'School Fees Setting & Collection Policy'

Fees per student Kindy to Year 12

Application Fee (incl. GST) per student	\$60.00	This is a non-refundable processing fee that is to be paid with the initial application. Applications will not be processed until this payment is received.																				
Enrolment Deposit per student	\$250.00	Once a place has been offered to the student, a non-refundable deposit is required to hold the place. The place will not be held unless the deposit has been received by the College. This amount is a prepayment of the student's first year fees at the College and will be automatically deducted from the family's fee account for the following year. This applies to <u>all students</u> being offered a place.																				
Tuition Fees per student per Annum	1st Student Kindy: \$ 748.00 PP-Yr6: \$1,037.00 Yr7-12: \$3,412.00	<p>Family Discounts on tuition fees apply with two or more students enrolled at St Mary MacKillop College as follows:</p> <table border="1"> <thead> <tr> <th></th> <th>2nd Student (20% off tuition)</th> <th>3rd Student (40% off tuition)</th> <th>4th Student (50% off tuition)</th> <th>5th Student (100% off tuition)</th> </tr> </thead> <tbody> <tr> <td>Kindy</td> <td>\$598.40</td> <td>\$448.80</td> <td>\$374.00</td> <td>\$0</td> </tr> <tr> <td>PP - Year 6</td> <td>\$829.60</td> <td>\$622.20</td> <td>\$518.50</td> <td>\$0</td> </tr> <tr> <td>Years 7-12</td> <td>\$2,729.60</td> <td>\$2,047.20</td> <td>\$1,706.00</td> <td>\$0</td> </tr> </tbody> </table>		2nd Student (20% off tuition)	3rd Student (40% off tuition)	4th Student (50% off tuition)	5th Student (100% off tuition)	Kindy	\$598.40	\$448.80	\$374.00	\$0	PP - Year 6	\$829.60	\$622.20	\$518.50	\$0	Years 7-12	\$2,729.60	\$2,047.20	\$1,706.00	\$0
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Student Insurance per student	\$13.25	<p>Catholic Church Insurance - All students will be covered by a 24hr, 365 day insurance policy. To make a claim, parents contact the College and we arrange for a claim form to be sent to you for completion. It is important that you read the policy carefully to be aware of the coverage provided.</p>																				

Families with students in a Catholic Feeder School will receive an automatic \$50.00 rebate near the end of Term 4.

Amenities and Excursions Fees per student Kindy to Year 6

Kindy: \$164.00 PP: \$268.00 Yr1-3: \$293.00	Yrs 4 & 5: \$331.00 Year 6 : \$661.00	Amenities include items such as consumables, photocopying and general stationery costs associated with classroom teaching, as well as the cost of providing ICT resources to students. Fees in Pre Primary to Year 6 cover additional resources for Maths and Literacy as well as costs associated with cultural events and in-term swimming. The Year 6 fee also includes the accommodation, food, transport and activity costs for Year 6 camp.
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Fees per student Years 7-12

Amenities, Camps and Excursion Fee	\$555.00 per student	<p>Amenities include items such as consumables, photocopying and general stationery costs associated with each subject area. This fee would also cover the transport costs associated with any day trips, excursions and physical/outdoor educational activities being carried out off campus.</p> <p>Camps and excursions play a vital part of the overall College programme and curriculum for the development of our students, and are often heavily subsidised. Rather than the fee changing according to the cost of each camp or off-campus activity in a particular year group, the College charges a set annual fee as a way of spreading the cost burden for families. It is compulsory for all students to attend these activities, and the camp fee will not be waived for any reason other than illness (supported by a current Doctor's Certificate).</p>
Book Hire	\$285.00 per student	The College operates a book hire scheme to help reduce the number of textbooks having to be purchased, and accordingly to reduce overall textbook costs. This is charged to each student.
Book Fee (incl. GST) per student	Year 7: \$66.96 Year 8: \$81.96 Year 9: \$81.96 Year 10: \$81.96 Year 11: \$50.51 Year 12: \$50.51	<p>Every student is charged a Book Fee to cover the cost of a School Planner and a combination lock for their locker. Years 7-10 fees also cover a digital RE workbook and English Skillworks book, and the Year 12 fee covers RE student resources.</p>
Laptop Fee (incl. GST) per student	Year 8: \$620.00 Year 9: \$550.00 Year 10: \$550.00	The laptop fee for each student covers the use of a high quality laptop for education at school and home. This is a compulsory, multipurpose tool for research, productivity, communication and presentation.

Student Lockers:

All students will be issued with a locker and combination lock when they start at the College. Students are required to use a locker throughout their time at the College. If students negligently damage their locker or lose, misplace or damage their combination lock they will be invoiced by the College for the cost of repairs or replacement.

Fees per family

Building Levy	\$400.00 per family	Each family is required to contribute an annual levy towards the debt servicing of our loans for capital (building) works. As this is a compulsory levy, it is NOT tax-deductible.
College Yearbook (inc. GST) per family	\$40.00	Every family is provided with a copy of the College Yearbook and this amount will be automatically added onto your account. Additional copies may be purchased at a cost of \$20 per copy.
P&F Levy	\$130.00 per family	Every family is charged the Parents and Friends Association (P&F) Levy to cover the many projects funded by the P&F in the College.